

Charter
United States Army Science Board

1. Committee's Official Designation: The Committee will be known as the United States Army Science Board ("the Board").
2. Authority: The Secretary of Defense, in accordance with the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix, as amended) and 41 C.F.R. § 102-3.50(d), established the Board.
3. Objectives and Scope of Activities: The Board shall provide independent advice and recommendations on matters relating to the Army's scientific, technical, manufacturing, acquisition, logistics, and business management functions, as well as other Department of the Army related matters as determined by the Secretary of the Army, as set out in paragraph four below.
4. Description of Duties: The Board shall provide independent advice and recommendations to the Secretary of Defense; the Deputy Secretary of Defense; the Secretary of the Army; the Under Secretary of the Army and Department of the Army Chief Management Officer; the Assistant Secretary of the Army for Acquisition, Logistics, and Technology; and other Army organizations, as determined by the Secretary of the Army, according to Department of Defense (DoD) policy.

The Board is not established to advise on individual DoD or Department of the Army acquisitions, but instead shall be concerned with the pressing and complex issues facing the Department of the Army in the areas referenced in paragraph three above.

No matter shall be assigned to the Board for its consideration that would require any Board member to participate personally and substantially in any specific acquisition or place him or her in the position of acting as a contracting or procurement official.

5. Agency or Official to Whom the Committee Reports: The Board shall report to the Secretary of Defense and the Deputy Secretary of Defense, through the Secretary of the Army. The Secretary of the Army, pursuant to Federal and DoD policies and procedures, shall be authorized to act upon the Board's advice and recommendations.
6. Support: The DoD, through the Secretary of the Army, shall provide support, as deemed necessary for the Board's performance of its functions and shall ensure compliance with the requirements of the FACA, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended) ("the Sunshine Act"), governing Federal statutes and regulations, and established DoD policies and procedures.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, and contract support, is approximately \$2,600,000.00. The estimated annual personnel costs to the DoD are 5.0 full-time equivalents.

8. Designated Federal Officer: The Board's Designated Federal Officer (DFO), pursuant to DoD policy, shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures.

The Board's DFO is required to be in attendance at all Board and any subcommittees meetings for the entire duration of each and every meeting. However, in the absence of the Board's DFO, a properly approved Alternate DFO, duly appointed to the Board according to established DoD policies and procedures, shall attend the entire duration of all Board and subcommittee meetings.

The DFO, or the Alternate DFO, shall call all Board and subcommittee meetings; prepare and approve all meeting agendas; and adjourn any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoD policies and procedures.

9. Estimated Number and Frequency of Meetings: The Board shall meet at the call of the Board's DFO, in consultation with the Board's Chair. The estimated number of Board meetings is four per year.
10. Duration: The need for this advisory function is on a continuing basis; however, this charter is subject to renewal every two years.
11. Termination: The Board shall terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless the Secretary of Defense or designee extends it.
12. Membership and Designation: The Board shall be comprised of no more than 20 members who are eminent authorities in 1 or more of the following disciplines: science, technology, manufacturing, acquisition, logistics, and business management functions, and other matters of special interest to the Department of the Army.

The Board members shall be appointed by the Secretary of Defense or the Deputy Secretary of Defense and their appointments will be renewed on an annual basis. Board members who are not full-time or permanent part-time Federal employees, shall be appointed as experts and consultants, pursuant to 5 U.S.C. § 3109, to serve as special government employee (SGE) members. Those individuals who are full-time or permanent part-time Federal employees shall be appointed as regular government employee (RGE) members, pursuant to 41 C.F.R. § 102-3.130(a).

The Secretary of Defense or the Deputy Secretary of Defense may approve Board members for a term of service of one-to-four years; however, no member, unless authorized by the Secretary of Defense or the Deputy Secretary of Defense, may serve more than two consecutive terms of service. This same term of service limitation also applies to any DoD authorized subcommittees.

Each Board member is appointed to provide advice on behalf of the government on the basis of his or her best judgment without representing any particular point of view and in a manner that is free from conflict of interest.

The Secretary of the Army, pursuant to DoD policies and procedures, may appoint, as deemed necessary, non-voting consultants to provide special expertise to the Board. These experts and consultants, if not full-time or part-time government employees, shall be appointed, pursuant to 5 U.S.C. § 3109, to serve as SGE members, shall be appointed on an intermittent basis to work specific Board-related efforts, shall have no voting rights whatsoever on the Board or any of its subcommittees, shall not participate in the Board's deliberations, and shall not count toward the Board's total membership. All experts and consultants shall serve terms of appointments as determined by the Secretary of the Army, and those appointments shall be renewed, as appropriate.

With the exception of reimbursement for official Board-related travel and per diem, no member of the Board will receive compensation for their service. Compensation for non-voting consultants, if required, will be done according to existing statutes, Federal regulations, and DoD policy.

13. Subcommittees: The DoD, when necessary and consistent with the Board's mission and DoD policies and procedures, may establish subcommittees, task forces, or working groups to support the Board. Establishment of subcommittees will be based upon a written determination, to include terms of reference, by the Secretary of Defense, the Deputy Secretary of Defense, or the Secretary of the Army, as the DoD Sponsor.

Such subcommittees shall not work independently of the Board and shall report all of their recommendations and advice solely to the Board for full and open deliberation and discussion. Subcommittees, task forces, or working groups have no authority to make decisions and recommendations, verbally or in writing, on behalf of the Board. No subcommittee or its members can update or report, verbally or in writing, on behalf of the Board, directly to the DoD or to any Federal officer or employee.

The Board shall include up to four permanent subcommittees, consistent with its mission and established Federal and DoD policies and procedures. The requisite qualifications and points of views for subcommittee members are similar to those required at the parent-level Board members. The four Board subcommittees are: 1) Basic Sciences and Disruptive Technologies; 2) Weapon Systems; 3) C4ISR (i.e., Command, Control, Communications, Computers, Intelligence, Surveillance and Reconnaissance); and 4) Systems Engineering, Integration, and Sustainment. These subcommittees reflect the Army core competency areas recommended by the 2013 Army Science & Technology Core Competency Study briefed to the Secretary of the Army and the Chief of Staff of the United States Army.

The Secretary of Defense or the Deputy Secretary of Defense will appoint subcommittee members to a term of service of one-to-four years, even if the member in question is already a member of the Board. Subcommittee members shall not serve more than two consecutive terms of service unless authorized by the Secretary of Defense or the Deputy Secretary of Defense.

Subcommittee members, if not full-time or part-time government employees, shall be appointed to serve as experts and consultants, pursuant to 5 U.S.C. §3109, and shall serve as SGE members, whose appointments must be renewed by the Secretary of Defense or the Deputy Secretary of Defense, on an annual basis. Subcommittee members who are full-time or permanent part-time Federal employees will serve as RGE members, pursuant to 41 C.F.R. § 102-3.130(a). With the exception of reimbursement for official Board-related travel and per diem, subcommittee members shall serve without compensation.

All subcommittees operate under the provisions of FACA, the Sunshine Act, governing Federal statutes and regulations, and established DoD policies and procedures.

14. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26, and governing DoD policies and procedures. These records will be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).

15. Filing Date: May 21, 2014